

**NOTICE OF PUBLIC MEETING
OF THE BOARD OF DIRECTORS OF THE
SOUTHWEST LA PLATA LIBRARY DISTRICT**

NOTICE IS HEREBY GIVEN to the members of the Board of Directors of the Southwest La Plata Library District and to the general public that the Board of Directors of the Southwest La Plata Library District will hold a special meeting open to the public at 9:30 AM, Tuesday, March 16, 2021, via conference connection due to current health conditions using the following to connect to the meeting. Join the meeting after being screened and admitted by the meeting moderator using a computer or smartphone to connect via Internet/web connection at <https://us02web.zoom.us/j/86116075622?pwd=TG8vN2FaMFBDL2lPWUJjcU5BYVVVSUT09>

Meeting ID: 861 1607 5622 Passcode: 466165

The agenda for the meeting is as follows:

1. Call to Order
2. Approve Agenda
3. Consent Agenda

Minutes	February 16, 2021	-----			
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4. General Business
5. Update from Friends of Library members - 10 Minutes –
6. Update from Library Director – 15 Minutes
 - a. Presentations from staff members regarding additional time and tasks - 45 minutes
7. Committee updates - Management, Finance, Strategy/Development
 1. Financial review – 15 Minutes
 - a. Seder Vanderwall invoices - amount to pay
 2. Management Committee
 - a. Hiring of full time director
 - b. Hiring of accountant and/or bookkeeper
 - c. Table - Credit Card Policy update
 - d. Table - Time off request form
 - e. Table - Records Retention recommendations and proposed processes
 - f. Table - Finalize social media policy
 - g. Assembly of policy and procedures manual
8. Other Items
9. Adjourn

Next SWLPD Board meetings - April 20, 2021 and May 18, 2021

This Agenda may be amended prior to the meeting as allowed by law. Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. It is anticipated that any marked () agenda items may be discussed in Executive Session and acted on by the Board at this meeting. Any action taken by the Board will occur in regular session, open to the public. The Board may address the agenda in any order to accommodate the needs of the Board and the audience.*