

**SOUTHWEST LA PLATA LIBRARY DISTRICT
SPECIAL BOARD MEETING MINUTES
MARCH 29, 2021**

1. Call to Order

The meeting was called to order at 4:10 pm. In attendance were Peter Miesler, Nycole Eoff, Scott Davey, Cynthia Loebig, Patricia Johnson, Nona Dale, Rebecca Benally, and Roy Horvath.

2. Approve Agenda

3. Review changes/options to staffing hours for near term followed by Board action

A motion was made to change the district's employment policy so that employees working 35 or more hours per week had their individual benefits paid one-hundred percent by the district by Nycole, seconded by Cynthia, unanimous approval.

A motion was made to increase Chris Conrad's hours to 35 hours per week, effective immediately, by Rebecca, seconded by Nona, unanimous approval.

4. Review proposed position description and hiring schedule for full time salaried Library Director position followed by Board action

A motion to approve the job description for the library director was made by Cynthia, seconded by Scott; unanimous approval.

Steps for the hiring process were outlined as follows:

1. Roy will work on a newspaper ad, share it with the board, and submit it to the Durango Herald on or around March 31.
2. Nycole and Rebecca will write a "catchy blurb" for the online library sites, share it with the board, and send it to Patty to post on the various sites, on or around March 31.
3. Ads will run until May 7, 2021. The position closes May 15, 2021.

5. Adjourn

The meeting adjourned at 4:43 pm.

Next SWLPD Board meetings - April 20, 2021 and May 18, 2021