

Minutes from Southwest La Plata Library District Board Meeting

12/17/2019 10:00 am

10:15 Come to order

In attendance: Roy Horvath, Rebecca Benally, Nona Dale, Nycole Eoff, Cynthia Loebig, Peter Miesler (Scott Davey joined via phone at approx.. 10:50am)

-Motion to approve agenda approved unanimously

A. Election of Board Officers

President: Roy Horvath (approved unanimously)

Vice President: Cynthia Loebig (approved unanimously)

Treasurer: Scott Davey (approved unanimously)

Secretary: Rebecca Benally (approved unanimously)

Roy: in re treasurer, once funding is in place Board should engage outside professional for bookkeeping, payroll, etc. Discussion ensued with general agreement.

b. Committee definition and assignments

Committee definitions, as written in draft by-laws were read aloud. Committees were formed:

Finance committee: The finance committee should determine the financial aspects of the library and work with the library director in the preparation and presentation of the annual budget. The finance committee shall be chaired by the treasurer.

Members of Finance committee will be Scott Davey (chair), and Nona Dale

Management committee: The management committee shall formulate policies regarding the management of the library, including managerial and operational matters this committee shall review revise and submit for approval as necessary new policies. The bylaws and board adopted policies shall be reviewed revised and submitted for approval as necessary in even numbered years. The management committee shall be chaired by the vice president.

Members of the Management committee shall be Cynthia Loebig (chair), Roy Horvath

Development and Strategic Plan Committee: The development and strategic plan committee shall enhance the libraries ability to conduct its mission as defined in the district by laws and the strategic plan the committee shall evaluate the strategic plan during the third quarter of each year and present a review at the next scheduled meeting. The committee shall be composed of trustees and the library director development and strategic plan committee shall be chaired by the library director.

Members of the Development and Strategic Plan committee shall be Rebecca Benally (chair until director is hired), Peter Miesler and Nycole Eoff

C. Review of bylaws

Some discussion of draft bylaws ensued with specific suggestions. This was followed by the determination the Management committee should take over bylaws development and refinement to present to the larger group at the next meeting. Changes will be sent to Roy, who will put together new draft with recommended changes.

D. Review of MOU

Nona requested that we no longer refer to this as an "MOU" as it will have to be an inter-governmental agreement (IGA) going forward.

Development and Strategic Plan committee will work on revisions to the document for working out an IGA with Durango 9R.

There were some suggestions for ways that the IGA could help to provide some services that would benefit the schools to make it a win-win.

Rebecca noted that there are specific regulations that must be followed when certain age groups of children are being supervised. These will be considered in any draft of the IGA which provides for child services.

Discussion of AspenCAT and possibilities with 9R were also discussed.

Discussion about financial agreements, that notes must be repaid in the year they are borrowed. Agreements will need to be for an advance and reimbursement to accommodate TABOR restrictions.

E. Seter Vanderwall Engagement

Document and rates were reviewed and discussed.

Motion was made by Cynthia, Seconded by Peter for Roy to go forward with signing engagement agreement after proposing an agreement to delay compensation until tax monies are available to the district.

F. Policy Discussion

This is for Management Committee to work on. Maybe have policy statements ready by Feb or March.

G. Branch Libraries

Discussion about staffing and hours for librarians

Need for inventories at libraries-set up times to meet with librarians and express support

Board to help with book cataloging on 12/30 (Sunnyside) and 1/2/20 (Fort Lewis Mesa)

H. Special District Association conference call (11:00)

SDA has options for insurance.

District would join SDA and get member benefits. Each trustee would have a log in.

SDA will comp membership fee for first year.

I. Budget Discussion

Finance committee will continue to develop budget for 2020.

Board set a meeting for 12/30 10:00 am to review & approve budget.

Meeting adjourned at 12:10