

Southwest La Plata Library District
Interim Library Director
Job Summary

The Southwest La Plata Library District is seeking a part-time employee to serve in the position of Interim Library Director, beginning September 1, 2020. This position has flexible hours and requires travel between Fort Lewis Mesa Public Library and Sunnyside Public Library. This position will pay \$20-\$30 per hour.

Responsibilities include administrative supervision of staff, including work performance standards and staff development; liaison with community and library organizations, including Durango School District 9R, CLiC and Colorado State Library officials, and The Friends of the Southwest La Plata Library District; library functions, including public outreach, collection development, and project oversight; financial activities; and other routine and non-routine situations, including managing complaints from the public.

The Interim Library Director will carry out the policies of The Southwest La Plata Library District Board of Trustees, and will act as an advisor to the Board of Trustees, recommend needed policies, and will assist in the search for a permanent Library Director.

A qualified candidate must have a bachelor's degree, an MLS/MLIS or master's degree is preferred. Five years' library experience, demonstrating an increasing level of responsibility, and experience in library management is preferred.