

Southwest La Plata Library District
Board of Trustee Meeting Minutes
November 17, 2025
1305 Escalante Drive, Suite 200
Durango, CO 81301

1. Call to Order: 4:35 PM

In attendance-Rebecca Benally, Amanda McKown, Sharon Orr, Roy Horvath, Janelle Blake, Chris Yeargin

2. Approve Agenda

Motion made to approve by Janelle , second by Roy; unanimous approval

3. Consent Agenda

- a. Minutes from October 20,2025
- b. Financial Report
- c. November Board Report

Motion to approve made by Amanda, second by Roy; unanimous approval

4. Public Comment-none

5. Update from Friends of the Library

- Focused on fundraising and donor appeals in 2026.
- Kline Property-Take What You Want Days were successful. Building was winterized and Friends will continue monthly clean-up days after the holidays.
- IRS paperwork has been filed; end of year paperwork will be filed in December.
- Updated Donor List, Donation and Sponsorship confirmation letters and also a list has been compiled of prospective donors to contact. A space for logos will be added to the Friends webpage and a system to tract dates needed for sponsorships.
- Merchandise fundraisers in both libraries will occur in the near future.
- Little Free Libraries are being maintained at the Sunnyside Market, Old Fort Country Store, and another will be built, thanks to Susan, Rebecca, Roy.
- Friends may host their first fundraiser on February 1, 2026 with a “Souper “ Bowl fundraiser at the Breen Building.
- Will sponsor Wreath Event at Sunnyside and Ornament Event at FLM

6. Previous Business

- Chris will keep in touch with staff about website.

7. Director Update

- Branch Statistics
 - FLM hosted 465 patrons, circulated 726 items; 547 people attended 26 activities, 57 of these attendees went to the Maker Lab; over 190 visited the story walk. FLM welcomed 5 new adult cardholders and 5 new students. SWLPLD's internet was accessed 278 times by 36 different users (devices).

- Sunnyside hosted 1030 patrons, circulated 562 items; 388 people attended 22 activities. It welcomed 16 new cardholders-10 adults, 1 student, 1 DSD faculty member and 4 new students. SWLPLD's internet was accessed 455 times by 61 different users (devices).
- Hoopla total circulation was 77.
- Events/Programs/Outreach
 - Both harvest dinners were well attended (143) and gratitude given by many
 - CPR /First Aid training was excellent; first aid supplies are being updated.
- Upcoming
 - A Three Sisters Feast is on Saturday, November 22, from 11 AM to 1 PM
 - Libraries will be closed November 27-29 for Thanksgiving.
 - Sunnyside Wreath event is December 5th, 3 PM, and Saturday December 6th at 10:30. FLM Ornament event is Friday, December 5th from 2:30-6 PM, and Saturday, December 6th from 10 AM-2 PM
 - Sunnyside will host family photos with Santa on December 13th at 10 AM
 - Libraries will be closed December 24th and 25th for Christmas.
 - Libraries will close early on December 11th for the staff holiday party (5 PM FLM; 5:30 PM SS)
 - Libraries will close early December 31st (4 PM) and will be closed January 1, 2026
- Staffing Update
 - Transition from branch manager to shared oversight is going smoothly.
- ASEP
 - DSD has not paid for the first semester's program. The second semester payment is due 1/9/26.
- 2026 Grants
 - State Grants to Libraries-awarded \$5,000 for circulating materials.
 - Friends of the SWLPLD allocated from Sunnyside Literacy Grant for youth programs and circulating materials.
 - The Director and members of the staff will work on securing additional grants for adult, teen, early childhood, circulating materials, community, and capital improvements.

8. Strategic Planning Committee Update

a. Discussion of Kline land purchase

- Durango School District's response to our offer for the adjacent acreage was not accepted so the matter will be further explored.

b. Heating units are being dismantled and will be taken to Recla Metals

c. Financing Letter

- Will be considered for action at a later date

9. Management Committee Update

a. Procurement Policy

- Completed with all of the appropriate considerations and verbiage
- Motion to approve

10. Finance Committee

- a. Accounting Guidelines for the Southwest La Plata Library District
- b. Budget Discussion prior to official Budget Hearing
 - Funds from SWLPLD's Capital Fund will be used to cover the resulting 2026 budget deficit of \$22,246.

11. **Other Items**-none

12. **Adjourn:** 5:04

Budget Hearing Agenda

1. Call to Order: 5:30 PM
2. In attendance-Rebecca Benally, Amanda McKown, Sharon Orr, Roy Horvath, Janelle Blake, Chris Yeargin
3. Presentation of SWLPLD's budget
4. Questions and Comments- No public participation
5. Board Discussion
 - The 2026 Budget can be viewed at the Sunnyside Library and the Fort Lewis Mesa Library as well as the SWLPLD website.
6. Adjourn: 5:49 PM

Next Board Meetings: December 15, 2025, 4 PM; January 19, 2026, 4PM