

**Southwest La Plata Library District
Board of Trustee Meeting Minutes
September 15, 2025
1305 Escalante Drive, Suite 200
Durango, CO 81301**

1. Call to Order:

In attendance are Rebecca Benally, Amanda McKown, Sharon Orr, Janelle Blake, and Roy Horvath (via Zoom). Chris Yeargin was absent, excused. A quorum consisting of Amanda, Sharon, Janelle and Roy was present.

2. Approve Agenda

Motion to approve made by Amanda, second by Janelle; unanimous approval

3. Consent Agenda

Motion made by Amanda, second by Sharon to approve the August 18, 2025 Minutes and Financial Report; unanimous approval

4. Public Comment-none

5. Update from the Friends of the Library Members

- Gifts for donation purpose
- Dumpster for Kline property- "Take What You Want event" 9/26, 2-4 PM; 9/27, 10 AM-2 PM will be inside and outside.

6. Previous Business

- Library staff is operating effectively and efficiently.

7. Director Update

- Fall Harvest events: Sunnyside-10/10/25, 5 PM; FLM-10/18/25, 5 PM. Postcards will be mailed the week of 9/22.
- ASEP- both locations are full at 16 children; discussion regarding ensuring the enforcement of IGA specifications regarding ASEP (number and special needs of students).

8. Strategic Planning Committee Update/Kline Property Discussion

- Review of letter for the Durango School District Board regarding adjacent property.
- Winterization of Kline Property in progress-flooring in the west wing area.
- Propane is turned off and regulator unplugged
- Septic inspection needed-should have been done with title; Janelle will set up with a company to do it.
- Sharon will buy an electronic keypad for the back door and a Shop vac.

9. Management Committee Update

- a. Procurement Policy

- Rebecca will affirm the Colorado Statute regarding agreements for construction services.
- b. Holiday Celebration
December 11, 2025, 6 PM- Sharon will coordinate food, Amanda will coordinate décor for approximately 35 people at Purple Cliffs.

10. Finance Committee Update

- a. Expected Expenditures for 2026
 - Under review-it is likely that Employee Benefits will increase but budget should approximate this year's expenditures.
- b. Expected 2026 district income
 - Approximately \$425,000 from County, \$250,00 from School District and Grants, and will probably not exceed \$735,000.
- c. Budget presentation meeting
 - Public will have a 30 day notice for a Special Budget Meeting, October 9th, TBD 2:00 PM or 6:00 PM.

11. Adjourn: 5:41 PM

Next SWLPLD Board Meetings: October 20, 2025, 4:00 PM; November 17, 2025, 4:00 PM; December 15, 2025, 4:00 PM

This Agenda may be amended prior to the meeting as allowed by law. Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. It is anticipated that any marked () agenda items may be discussed in Executive Session and acted on by the Board at this meeting. Any action taken by the Board will occur in regular session, open to the public. The Board may address the agenda in any order to accommodate the needs of the Board and the audience.*