

**Southwest La Plata Library District
Board of Trustee Meeting Minutes
July 21, 2025
1305 Escalante Drive, Suite 200
Durango, CO 81301**

1. Call to Order: 4:07 PM

In attendance were Rebecca Benally, Janelle Blake, Sharon Orr, Chris Yeargin, Roy Horvath (teleconference), Amanda McKown

2. Approve Agenda

Motion made by Amanda, second by Chris to approve the agenda; unanimous approval.

3. Consent Agenda

a. Minutes (June 16, 2025)

b. Financial Report

Motion made by Amanda, second by Janelle to approve the Minutes and Financial Report; unanimous approval.

4. Public Comment - None

5. Update from Friends of the Library Members - None

6. Previous Business

- a. Website meeting- As liaison, Chris met with FLM to discuss Website. Accessibility is completed in terms of being 100% compliant per the deadline and is an ongoing process.
- b. FLM Reunion Committee Agreement-Library Director has written a Storage Agreement between SWLPLD and the Fort Lewis Mesa Reunion Committee to store copies of *Pioneers of La Plata County* at the Kline Property. She will move forward with it as soon as there is approval by the FLM Reunion committee.
- c. Meeting with 9R – Library Director will set up a meeting with both Principals (Sunnyside and Fort Lewis Mesa) to discuss security and access. An appraisal of the 9R 3 acre property (adjacent to the Kline property) will be completed.
- d. Kline Property
 - i. Tree Trimming – Arborist has been suffering from a back injury but will start trimming soon. Sharon will talk to him to see if he will be able to complete the job.
 - ii. Financing options – in process
 - iii. Other - a checklist of what is needed to keep the Kline building from deteriorating is needed.

Reflections

- a. SDA Conference - tabled
- b. Board/Staff Retreat - tabled

7. Update from District Director

- a. Staffing Update – Sunnyside hired a Youth Services employee.
- b. Summer Reading Programs – They have been well attended at both libraries
 - June’s attendance at Sunnyside averaged 50 per youth event, 16 per teens/tweens event, and 20 per adult event.
 - June’s attendance at Fort Lewis Mesa averaged 57 per youth event, 9 per teen/tween event, and 11 per adult event

Fort Lewis Mesa hosted 656 patrons and circulated 651 items. 353 people enjoyed 17 activities. Fort Lewis Mesa welcomed 7 new cardholders.

Sunnyside hosted 524 patrons and circulated 300 items. 221 people enjoyed 21 activities. Sunnyside welcomed 11 new cardholders.

- c. Upcoming events – Summer events/programs are winding down and Fall events/programs are being planned.
- d. Other – Library phones (independent of school) still need to be hooked up.

8. Management Committee

- a. Updates to Privacy Policy – Motion made by Sharon, second by Chris to approve the updated Privacy Policy; unanimous approval
- b. Pre-employment Policy – tabled until next meeting.

9. Other Committees

Strategic Plan was discussed in 6 c and d. In addition, Wednesday, August 30, 2025, 1:00 PM, a meeting (Sharon, Roy, Rebecca) will be held to discuss the Kline property and what is minimally needed to sustain it, and the possibility of finding grants to help.

Finance Committee – no report

10. Other Items

- a. Events for 2026 – Discussion about what events are the most important to be kept; Christmas and Harvest Dinners are well attended. Library Director will look at attendance and costs of each event that have been offered in 2025.
- b. Upcoming conferences – The Association of Rural and Small Libraries will be held September 17, 2025 in Albuquerque, NM, and Cindy, Andrew, Cythia and Rebecca will attend. The SDA Conference in Denver is September 16, which Rebecca may register for some remote workshops available that day.
- c. A remote Special Meeting will be called soon in which an Executive Session will be necessary to discuss the Library Director’s Annual Evaluation.

11. Adjourn: 5:58 PM

Board informational packets available upon request. Email: director@swlplibrarydistrict.org

Next SWLPLD Board Meetings: August 18, 2025, 4:00 PM; September 15, 4:00 PM

This Agenda may be amended prior to the meeting as allowed by law. Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. It is anticipated that any marked () agenda items may be discussed in Executive Session and acted on by the*

Board at this meeting. Any action taken by the Board will occur in regular session, open to the public. The Board may address the agenda in any order to accommodate the needs of the Board and the audience.