

**Southwest La Plata Library District
Board of Trustee Meeting Minutes
December 16, 2024
1305 Escalante Drive, Suite 200**

1. Call to Order

The meeting was called to order at 4:33. In attendance were Rebecca Benally, Janet Kuss, Amanda McKown, Sharon Orr, Scott Davey, Peter Miesler, Roy Horvath, Janelle Blake

1. Approve Agenda

Motion to approve the December 16, 2024 Agenda made by Lara, second by Peter; unanimous approval

2. Consent Agenda

Motion made by Peter to approve the November 18, 2024 Minutes, Director Board Report, with correction to 7A (water at Kline property will not be turned off) second by Peter; unanimous approval

3. Public comment-none

4. Update from Friends of Library-none

5. Update from District Director & Branch Managers

- a. Thank you for staff Party-all enjoyed
- b. One or two part-time staff may be hired to fill position at Sunnyside
- c. Rebecca and staff are working on annual "big picture" calendar plan for 2025.
- d. Hoopla (Digital books, music, TV) is ready to be used by patrons.
- e. A drinking fountain in the Sunnyside Library was installed due to safety concerns.

6. Committee updates-Management, Finance, Strategy/Development

A. Strategic Plan & Development

1. The electrical plan and water service is necessary to be completed first for the Kline property
2. District Director is in discussions with the Mobile Library (from Ignacio) about possible locations and times to be available to patrons in the district.

B. Finance Committee

1. Financial Status update
 - a. Budget and Resolutions filed December 10, 2024.
 - b. New government form filed (DOG).
 - c. District Director and one staff member continue training and set-up of banking access.

C. Management Committee

1. Staff party was attended by staff and Board of Trustees December 11th at the Purple Cliffs Conference Room.
2. A policy w/9R in reference to separate phone and internet will be written in 2025. Policies needed will be addressed as required.

7. Other Items

- a. Discussion about patron behavior and what constitutes removal.
- b. 9R school policy about “Sanctuary” will be discussed with Superintendent.
- c. Executive Session - CRS 24-6-402 (4)(F) personnel matters; motion to enter made at 5:45 PM by Sharon, second by Janet; unanimous approval. Motion to exit Executive Session at 6:10 PM made by Lara, second by Peter.

8. Adjourn: 6:15 PM

Next SWLPLD Board meetings-4:30 PM, January 20th, 2025; 4:30 PM, February 17, 2025