

SOUTHWEST LA PLATA LIBRARY DISTRICT
BOARD MEETING MINUTES
17 JUNE 2024

1. Call to order
The meeting was called to order at 4:03. In attendance were Rebecca Benally, Cynthia Loebig, Janet Kuss, Sharon Orr, Amanda McKown, Lara Aase, Peter Miesler, Scott Davey
2. Approve Agenda
A motion to approve the June Agenda was made by Cynthia, second by Amanda; unanimous approval.
3. Consent Agenda
A motion to approve Minutes from May 20, 2024, Library Director's Report, and May 2024 Financials, Management Committee update made by Amanda, second by Janet; unanimous approval.
4. Public Comment
None
5. Update from Friends of Library members
None
 - A. Activities
 - B. Financial update
 - C. Book sale/storage planning
6. Action Item: Final Reading of 2024 SWLPLD Bylaws
Motion by Sharon to approve the 2024 SWLPLD Bylaws, second by Lara; unanimous approval
7. Update from District Director and Branch Managers
 - Discussion about Kline property; an electrical update is needed as well as a designer for space planning on main floor; bids will be procured for any necessary work to be done.
 - Story Pits (Sunnyside and FLM) discussion about cost of the construction; bids from reputable companies will be sought for both.
8. Committee updates-Management, Finance, Strategy/Development
 - A. Strategic Plan & Development Committee update
 1. Retreat planning
Friends of the Library will be invited and put on the agenda for about ½ hour discussion about activities and ongoing plans for each library.
Schedule for July 26th Durango Recreation Center, 12 PM to 5 PM

12 - 1:00	Lunch
1 - 1:30	Friends of Library discussion
1:30 – 2:30	Library staff
2:30 – 2:45	Break
2:45 – 4:45	Board of Trustees

Discussion times are flexible.

B. Finance Committee Update

None

C. Management Committee Update

1. Collection Development Policy update

A motion was made to approve this policy by Cynthia, second by Lara; unanimous approval.

Discussion: A courtesy card policy should be included for patrons with no permanent address or those visiting.

2. Exit interview-former SS Branch Manager

An email was sent to former SS Branch Manager 5/23/24 to offer an exit interview; no response was received as of June 17, 2024.

3. Library Director Performance evaluation forms and process

Each Trustee will fill out forms individually and submit to Management Committee Chair by 5 PM Thursday, June 20, 2024

4. Schedule LD evaluation

Annual Evaluation of LD will be 8:30 AM, June 26, 2024 at FLM

9. Other Items

Discussion concerning the hours spent helping Friend of the Library sort books and businesses that will buy/take books such as Thrifty Books, Second Story.

Storage of books is now at homes of F of L because of space limitations at each library.

10. Adjourned at 5:47 PM

Next SWLPLD Board meetings: 4 PM July 15, 2024 and 4 PM August 19, 2024