

**SOUTHWEST LA PLATA LIBRARY DISTRICT**  
**BOARD MEETING MINUTES**  
**15 January 2024**

1. Call to Order

The meeting was called to order at 9:05 am. In attendance were Rebecca Benally, Cynthia Loebig, Janet Kuss, Nona Dale, Peter Miesler, Roy Horvath, Sharon Orr, Amanda McKown, Lara Aase, Scott Davey.

2. Approve Agenda

A motion to approve the January agenda was made by Amanda, seconded by Janet; unanimous approval.

3. Consent Agenda

A motion to approve the minutes from the December 18<sup>th</sup> and January 5<sup>th</sup> meetings was made by Peter, seconded by Janet; unanimous approval.

4. Public Comment

- Board & Library Director Introductions
- Introduction of new board members (Lara Aase, Sharon Orr)

5. Update from Friends of Library

None

6. Update from Library Director

- ASEP update
  - Staff meeting
  - Personnel change
  - Safety Incident
- Statistics
  - Shared Folder
  - Last Work Log Summary
  - FLM year over year statistics:
    - December 2023: 437 visits; 545 items circulated
    - December 2024: 595 visits; 604 items circulated
  - Waiting for SS December Statistics
- HR
- Upcoming Events
- Sunnyside Remodel
- Other
  - CORA
  - Board training

## 7. Election of Board Officers for 2024

Results of the election of board officers are as follows:

- Board Chairperson: Cynthia Loebig
  - Nominated by Janet, seconded by Nona; unanimous approval
- Vice-chairperson: Janet Kuss
  - Nominated by Cynthia, seconded by Nona; unanimous approval
- Secretary: Sharon Orr (incoming board member)
  - Nominated by Scott, seconded by Peter; unanimous approval
- Treasurer: Scott Davey
  - Nominated by Peter; seconded by Cynthia; unanimous approval
- Archivist: Lara Aase (incoming board member)
  - Nominated by Peter; seconded by Janet; unanimous approval

## 8. Meeting dates for 2024

The board determined the following dates and times for 2024 regular board meetings. Meetings will be held at the Ecosphere Building, 776 E. 2<sup>nd</sup> Ave, Durango, CO

- February 19 at 10:00 am
- March 18 at 10:00 am
- April 15 at 4:00 pm
- May 20 at 4:00 pm
- June 17 at 4:00 pm
- July 15 at 4:00 pm
- August 19 at 4:00 pm
- September 16 at 4:00 pm
- October 21 at 10:00 am
- November 18 at 10:00 am
- December 16 at 10:00 am

## 9. Committee Updates

### 1. Strategic Plan & Development Committee

#### A. Strategic Plan Draft

Changes to the Vision Statement, Action Plan and Goals were made.

#### B. Kline building update

##### a. We still need to know:

- What has to be done prior to closing the deal?
  - Clarification on property boundaries
  - Septic inspection
  - Other utilities?
- What needs to be done after the deal is closed
  - Road abandonment?
  - Utility upgrades?
- What is the price? Are we obligated to any taxes?

C. A Google Drive Training for board trustees will be led by Cindy Donth-Carton, January 24<sup>th</sup> at 10:00 am, at Fort Lewis Mesa and via Zoom.

D. Board training will be facilitated by Anna Szczepanski on February 22<sup>nd</sup> from 9:00 to 2:00; location to be determined

### 2. Financial Committee Update

Copies of final budgets were shared.

### 3. Management Committee Update (Tabled)

#### A. Policies to discuss

1. Time Off Policy
2. Anti-discrimination Policy
3. Job Descriptions

## 10. Other items

1. Documents on website need to be up to date

## 11. Adjourn

The meeting adjourned at 11:32 am.

Next SWLPLD Board Meeting – February 19, 2024 and March 18, 2024 at 10:00 am