

**SOUTHWEST LA PLATA LIBRARY DISTRICT
BOARD MEETING MINUTES
18 MARCH 2024**

1. Call to order

The meeting was called to order at 10:10 AM. In attendance were Rebecca Benally, Cynthia Loebig, Janet Kuss, Peter Miesler, Sharon Orr, Amanda McKown, Roy Horvath

2. Approve Agenda

A motion to approve the March agenda was made by Cynthia, second by Amanda. Unanimous approval.

3. Consent Agenda

- A motion to approve February 2024 Finance Report was made by Cynthia, second by Peter. Unanimous approval.

4. Public Comment

- Discussion re: Potential annexation of Library District property south of La Posta Road
- Discussion re: Since Ft. Lewis Mesa Elementary no longer writes a community newsletter, would SWLPLD consider pursuing this with other organizations such as Fire and Rescue, Water Districts, Conservation Districts, County, Sr. Center, etc. It could possibly be a quarterly newsletter but need to explore with staff and funding possibilities.

5. Update from Friends of Library members (FOTL)

- No report

6. Chairperson General Notes

Streamlining Meetings

- Time allotments on each agenda item;
- Consent agenda items to include: Minutes from previous month's meeting; Reports-Library Director, Friends of the Library, Financial, Committee (Finance, Strategy and Development, Management).
- Digital files accessibility? Need for printed versions? BOT's must make commitment to review documents prior to meetings.
- Monthly schedule for meeting and document availability
 - Monthly meeting is on the 3rd Monday
 - Wednesday, 2 weeks prior to Meeting: Secretary will send out agenda request/reminder to all BOT and FOTL members. Secretary will receive and send to Chairperson by noon on Friday.
 - Friday of 2 weeks prior to meeting: Chairperson and Director to meet to set agenda and request any documents needed for agenda.
 - Wednesday of week prior to meeting: all meeting documents should be in meeting folder. Agenda (with links to all relevant documents) to be sent out by Chairperson and posted at designated locations. Printed packets to be made available upon request.

Bylaws Review

- Low attendance at work session due to communication?
- Discussion of Bylaws complete through Article V. Need to review Articles VI (Committees), VII (Library Director and Staff), and VII (Funds).
- Important to have full board participation to separate board from library operations.
- Need current committee memberships identified including chairs of each and roles.
- Set another work session for Bylaw review, either April 2nd or 3rd.

Reminders

- Board members must not engage with staff on matters of operation. If there are concerns or questions, address them to the Director only. Director has many responsibilities and deserves to be addressed with respectful and patience. The default understanding is that we are all working towards the same goal (see mission statement).

7. Resolution 2024 Labor Categories

A motion to approve Resolution NO. 2024-04 (re: employee labor, categories, duties, compensation, etc.) was made by Amanda, second by Peter. Unanimous approval.

8. Library Director Questions and Discussion

A. Board Report

- In February 2023, Sunnyside hosted 893 patrons and circulated 382 items.
- In February 2024, there were only 698 patrons, but 532 items circulated, demonstrating a 139% increase.
- Fort Lewis Mesa's comparison:
- February 2023: 573 patrons with 677 items circulated
- February 2024: 1053 patrons (184% increase) with 986 items circulated (146% increase).

After School Program:

ASEP is fully staffed and growing. Cindy and Patty report that things are going really well. Sunnyside has had 2 families (4 students) sign up since our last update. They have received their first request for next year's program.

Branch Events

Cindy is hosting a "Would You Be My Neighbor" event at Fort Lewis Mesa on March 20th, 10:00 – 12:00. She wants to celebrate Mr. Rogers's birthday and focus on kindness and being a good neighbor. Activities for children include showing clips from Mister Rogers Neighborhood and Daniel Tiger. For the adults, she has invited community organizations to share news and information and meet and greet the people in the neighborhood. She did not push to invite too many exhibitors since it is held during spring break and doesn't know what to expect. She is hoping to grow the event and have more exhibitors next year.

The Great PEEP-O-Rama officially begins March 25th.

Sharon Morris (Colorado's State Librarian) and Kieran Hixon will be visiting our branches on March 20th. 1:30 at Sunnyside, 2:45 at Fort Lewis Mesa.

Sunnyside Remodel

I have retained Beth O'Neill with Planning Solutions to aid in the Sunnyside remodel. I am about 2/3 finished weeding juvenile nonfiction. Cheryl and Anna weeded adult nonfiction while Anna was here, and Cheryl is about half finished with adult fiction. Anna, Beth, Cynthia and I will meet with the 9R facilities people to discuss the changes to the entrance and the possible leveling of Sunnyside's story pit.

Kline Building

Rob Trudeau of Goff engineering has recommended we reach out to Nancy Lauro with SEH who would be the best person to assist us with preliminary planning regarding developing the Kline property if we decide to pursue the project.

Legal Update

Pending Colorado legislation that may impact library operations, public meetings, revenue, etc:

SB 24-049 Content of Materials in Library: Died in committee but will likely be brought again next year. Attempts to establish a process by which a student, parent, or member of a community may object to a library resource in a school or public library.

HB 24-1026 Local Government Taxpayers' Bill of Rights Prior Voter Approval Requirement: Killed in committee. Does not affect SWLPLD, but it's good for us to be aware of this type of legislation. Attempts to force local governments who successfully sought voter approval of revenue changes allowing the local governments to permanently retain revenues in excess of their TABOR fiscal year spending and property tax revenue limits to ask voters to reauthorize every 10 years.

HB 24-1124 Discrimination in Places of Public Accommodations: Under consideration. Prohibits viewpoint discrimination in any place offering services to the public unless the reason for the discrimination is based on a bona fide concern for the well-being of the organization.

HB 24-1136 Healthier Social Media Use by Youth: Under consideration. Probably won't affect library services, but worth being aware of.

HB 24-1140 Workers' Comp for Complex Trauma: Killed in committee. Attempted to establish that a worker who, while working, experiences complex trauma that causes posttraumatic stress disorder is experiencing a "psychologically traumatic event."

HB 24-1159 Contracted Private Employee Exclusion from Public Employees' Retirement Association: Under consideration. PERA is prohibited from including in its membership an employee of a third-party private entity that contracts with a public entity to perform services until 6/30/25.

HB 24-1167 Measures to prohibit student seclusion: Under consideration. Any public or private entity that has entered into a contract for services with a school district may not place an individual alone in a room or area from which egress is involuntarily prevented.

HB 24-1168 Equal Access to Public Meetings: Under consideration. The following accessibility requirements must be implemented by 7/1/25:

- Any public meeting must be accessible in real time by live streaming video or audio that is recorded and accessible to individuals with disabilities.
- Any public body is required to post on its website, at least 24 hours before a meeting, any documents that will be distributed during the meeting.
- If public testimony will be heard, any individual may participate and offer public testimony by using a video conferencing platform.
- A public body is required to provide auxiliary aids or services requested in time for the meeting for which they were requested. The public body may require that the request be made up to 7 days before the date of the meeting.

- The rules applying to the administration of public testimony must apply equally to in-person and remote testimony.
- The public entity is not required to provide hardware, software, internet, or phone access at an individual's home.

HB24-1220: Workers' Compensation Disability Benefits: Under consideration. The bill proposes the following change to Workers' Compensation:

1. A claimant may refuse an offer of modified employment if the employment requires the claimant to drive to and from work and the treating physician has restricted the claimant from driving.
2. An injured worker can receive whole person permanent impairment benefits for the loss of an ear.
3. Financial limits have been increased to \$300,000

HB24-1247: Digital Education Materials: Under consideration. A public school contracting entity that executes a contract with a vendor or provider of a curated digital research collection shall include in the terms of the contract a termination clause stating that the contract is materially breached and grounds for termination exist if, on 3 separate occasions, a collection is found to have advertisements, promotions, or embedded links or URLs that contain material that is harmful to students or direct students to material that is harmful to students.

HB24-1260 Prohibition Against Employee Discipline: Under consideration: The bill prohibits:

- An employer from requiring an employee to attend meetings, listen to or view communications regarding religious or political matters
- An employer from terminating, disciplining, or threatening an employee who refuses to attend in an employer-sponsored meeting where the employer communicates religious or political matters or opinions.

B. Discussion regarding WIFI within branch libraries, problems, and possible solutions; several IT companies will be contacted to submit bids for both locations to possibly provide hardware, software, installation, and support for internet access separate from 9R school district. In addition, IT voice will provide a bid for a VOIP system to separate district phones from 9R.

9. Committee updates-Management, finance, Strategy/Development

A. Strategic Plan & Development Committee

No report

B. Finance committee Update

1. Need to address district check signing; Rebecca will write a policy to include Three (3) Board members and (1) designated staff member (Chairperson, Treasurer, Library Director, library staff).

C. Management Committee Update

1. At least 70% of Bylaws were reviewed and changes proposed during working session March 11, 2024. Another meeting is needed to finish Sections VI, VII, VIII of Bylaws.
2. Planning committee chosen to organize District Annual Meeting; proposed that an August meeting be set; members are Janet Kuss, Sharon Orr, Friends of the Library, Rebecca Benally, and a staff member.

10. Other Items

A. Discussion re: Board Website and communication between Board member and library staff.

Adjourn: Meeting adjourned at 12:17 PM

Next SWLPLD Board Meetings – 10 AM April 15, 2024, and 4 PM May 20, 2024