

**Southwest La Plata Library District
Board Meeting Minutes
September 16, 2024**

1. Call to order

The meeting was called to order at 4:06 PM. In attendance were Rebecca Benally, Janet Kuss, Sharon Orr, Amanda Mckowen, Lara Aase, Scott Davey, Roy Horvath

2. Approve Agenda

Motion to approve the September 16, 2024 Agenda by Sharon, second by Janet;
Unanimous approval

3. Consent Agenda

A motion to approve Minutes from August 19, 2024 was made by Sharon, second by Janet to approve Exhibit Display and Exhibit Agreement, Director's Report, and Financials; unanimous approval

4. Public Comment

a. Update from Friends of Library members; none

5. Update from District Director and Managers

- Construction to level Sunnyside pit will be from October 21st to 26th
- Discussion regarding internet connectivity at FLM and Kline property; still need contract with IT Voice.
- Discussion regarding Kline Property name and contribution needed to remodel
- Meeting scheduled with 9R for September 23rd to determine both Library's hours of operations.

6. Committee Updates

A. Management

1. Holiday Party: Proposed date is December 11th; committee member will consult both Library Branch Managers to confirm.

2. Display and Exhibit Agreement Documents:

- Motion made by Amanda, second by Lara to approve Display and Exhibit Policy; unanimous approval.
- Motion made by Janet, second by Amanda to approve Exhibit Agreement and Release document; unanimous approval

B. Strategic Plan & Development Committee Update

1. Kline building: Architect has drawn a new plan for entrance to existing attached area that will include a ramp to kitchen and new ADA bathroom.

C. Finance Committee Update

1. Financial status update: budget may be \$50K less due to a few gas companies not paying taxes; county estimates \$100K below next year's budget.
2. The reserve may help, but caution needed in terms of future revenue.
3. Payroll has been taken over by the Library Director.
4. Next year's Budget will be reviewed at the October 21st meeting; Public review will be at the November 18th meeting.
5. August numbers are at or above in most categories with some expenses for Kline property and Sunnyside pit.
6. An amended budget may have to be filed if necessary.

7. Other Items

1. Need to find a permanent Board meeting place; Fairgrounds would be \$432 for 2 hours a month per year. Suggestions made to look at room above Sunnyside Market and Ecosphere.

8. Adjourn: 5:28 PM

Next SWLPLD Board Meetings: 4 PM October 21, 2024 and 4 PM November 18, 2024