

**SOUTHWEST LA PLATA LIBRARY DISTRICT
BOARD MEETING MINUTES
21 AUGUST 2023**

1. Call to Order

The meeting was called to order at 4:02 pm. In attendance were Rebecca Benally, Janet Kuss, Peter Miesler, Roy Horvath, Amanda McKown, Scott Davey, and Nona Dale.

2. Approve Agenda

A motion to approve the August Agenda was made by Janet, seconded by Nona; unanimous approval

3. Consent Agenda

A motion to approve the minutes from the July 17th meeting was made by Scott, seconded by Janet; unanimous approval.

4. Public comment

None

5. Update from Friends of Library members

None

6. Update from Library Director

- July Statistics are in the shared folder
- We have a signed IGA!
- Shelving Update
- Fall Harvest Festival
 - o Conflict between 9R 4-day weekend and our date of 10/6
 - o **Leave** or change to Thursday 10/5? (leave)
 - o Sunnyside date: 10/13
 - CalCon is 10/12 through 10/14
 - Does anyone from the board want to go? Does anyone think I need to go? (No)
- Branch specific logos (for business cards/branch specific advertising)
- SRP Stats
 - o Sunnyside Statistics:
 - Registered participants
 - Children 60
 - Teen 4
 - Adult 39
 - 7 programs for kids
 - Average Attendance 41
 - 58 registered participants came to at least one event
 - 1 adult program
 - Approx. 15,500 minutes/258 hours read YAY!!
 - 131 books distributed
 - o FLM Statistics
 - Registered Participants
 - Children 73
 - Teen 9
 - Adult 25
 - 7 programs for kids
 - Average Attendance: 45
- Books and Blankets

- o Patty is preparing this for September 7 at 5:30
 - Charlotte's Web
 - Outside, weather permitting; if not in the cafeteria
- I have approved Chris's vacation request for 10/9 through 11/6
- Discussion of Boys and Girls club and ASEP
- Discussions surrounding employee morale and progressive discipline

Instructions from board to library director

- Provide statistics from last year's Books and Blankets
- Provide year over year statistics for Summer Reading Program
- Do PSAs for Saturday opening

7. FLM Property Update

The asking price for the Kline church has increased to \$75,000. We need to know what has to be done in order to change title. We need to know what needs to be done before we can open to the public. We need an estimated fair market value.

Amanda is working with a realtor to try to find these answers.

LPEA site discussed. Ideas for community collaborations included a food distribution center, health clinic, walking and bike trails, etc.

Janet suggested that whenever we have committee meetings, someone at the meeting should email a synopsis to the other board members.

8. Committee updates

1. Financial Status Update

Financials are posted on the shared drive. Expenses are about \$30-35K/month; we have reserves to last 6-7 months.

Budget process:

- On 8/25 our initial tax base assessment will be provided by La Plata County
- A preliminary budget will be provided to the board at the September meeting.
- We will need a budget meeting for the public. The date for voting on the budget needs to be published in the newspaper
- We will vote on the budget in October
- We will adopt the budget in November
- We will submit our certification of mil levy to the county and approve the budget in December
- We will need a resolution to appropriate funds.

Suggested: Have a poster explaining the budget ready for our October community events. Have copies of the budget ready to hand out.

2. Management Committee

A. Did not meet in August; will meet on 9/11, 4:00 pm, at Sunnyside

3. Strategic Planning Committee

A. How does additional land fit into our strategic plan?

8. Other items

Scott shared SDA's updated manual. It includes potential changes regarding mil levies

9. Adjourn

Meeting adjourned at 5:58 pm.

Next SWLPLD Board Meetings – September 18, 2024, October 16, 2024