

SOUTHWEST LA PLATA LIBRARY DISTRICT
BOARD MEETING MINUTES
19 June 2023

1. Call to Order

The meeting was called to order at 10:14 am. In attendance were Scott Davey, Rebecca Benally, Cynthia Loebig, Janet Kuss, Peter Miesler, Roy Horvath, Amanda McKown, Nona Dale and Sharon Orr.

2. Approve Agenda

A motion to approve June's agenda was made by Janet, seconded by Nona; unanimous approval.

3. Consent Agenda

A motion to approve the minutes from the May 15th meeting was made by Roy, seconded by Janet; unanimous approval.

4. Public comment

5. Update from Friends of Library members

None

6. Update from Library Director

General Updates

IGA—I have started receiving some feedback regarding the IGA. Specifically, Kathy Morris asked why we needed to be there at all during school hours if we didn't open until 3. I reminded her that we were there to assist teachers and school students and to provide library services including classroom visits to the library during the school day. She agreed to allow our staff to have the same access to the buildings that teachers have. Apparently, there will be more concerns forthcoming, but I have not received those yet.

On a related note--

A member of the 9R security team stopped by the Fort Lewis Mesa Library and asked why there wasn't a physical barrier between adult and juvenile books in the library—not sure if anything will come of that, but we'd better be on alert.

My notary training is completed and we can offer that service at Sunnyside now.

Summer Reading is a big hit so far. Approximately 50 kids visit each site on Wednesday mornings. Additionally, Cindy and Patty have a bunch of other supplemental activities going on: Movies, crafts, computer coding, and toddler story times. I'm looking forward to comparing year over year statistics for June to see evidence of growth.

Picnic in the Park—countdown has begun. May end with some people getting overtime.

Shelving project at FLM: We have reserved a van and manual labor through Green Apple Moving. They will drive to Telluride, load the shelves, drive to Breen, unload the shelves. Cost estimate: \$2110. We probably should have a couple of people from SWLPLD follow the van and make sure we get the right stuff. Chris is willing to go and said her husband will accompany her if no one else wants to go up there.

- Peter will accompany Chris
- Roy will check with Breen building

May statistics are in the shared folder.

I was extremely focused on working on a school board presentation that I didn't do much with policies and guidelines. Peter has asked me to work on records retention policies and guidelines, which I think will be a huge

project. So that's the only one I'm going to worry about for July. If it's easier than I anticipate, I will attempt Emergency Closure policy and guidelines.

Stephanie hired to help Friends? Anna says it's okay. Nycole won't be offended and would appreciate the help.

Colorado Association of Libraries annual conference will be held October 11-14 in Loveland. The first day has a dedicated "trustee track."

- Seder Vander Wall will be a key note speaker and have an "ask an attorney" booth
- Sessions on
 - o Policy development
 - o Trustee training specific to advocacy
 - o Trends affecting governance
- Reception for trustees

State funding for rural libraries will be available

Instructions from board to library director:

- Request written results of library inspections, formal or informal, from 9R
- Speak to the Friends to see if they have a need for support from Stephanie. Ask them to set a specific goal or task. They will tell the library director the defined task and expected time commitment. The library director will invite one of the substitutes to perform the task
- Look into selling books at the Breen Farmer's market
- Check on CLiC services. Why are they not going to FLM? We paid \$150, now we are paying \$1000 for courier services. What are we paying for exactly?
- Make sure professional development goals for staff include the required trainings for insurance discounts.

A. Performance Review

A motion to provide a positive performance review for Rebecca and an increase in salary was made by Peter, seconded by Janet; unanimous approval.

B. Presentation of information about "Legislation signed by the governor that may impact public libraries"

Tabled until July

7. Committee updates

1. Financial Status Update

- In May we received \$113K from property taxes; expenditures were less than expected.
- As of today's date, we have \$248K in the bank (that should cover costs until February). We have \$273K in Colotrust & \$82K in the capital fund (reserves).

2. Finance Committee Update

A. Kline Property

- Scott is going to walk through the church again with Kirk Peine, a general contractor & stone mason.
- Other steps—title search; survey; ADA upgrades; etc.
- May need new septic

3. Management Committee

A. Proposed changes to Resolution 2022-3 (Labor categories)

Tabled until July

8. Other items

9. Adjourn

Meeting adjourned at 12:37 pm.

Next SWLPLD Board Meetings – July 17 and August 14, 2023