

**SOUTHWEST LA PLATA LIBRARY DISTRICT
BOARD MEETING MINUTES
20 DECEMBER 2022**

1. Call to Order

The meeting was called to order at 9:42 am. In attendance were Janet Kuss, Scott Davey, Rebecca Benally, Cynthia Loebig, Peter Miesler, Chris Conrad, Bethany Murga, and Roy Horvath.

2. Approve Agenda

Item added to discuss Bethany's resignation.

3. Consent Agenda

A motion to approve the minutes from the November 15th meeting was made by Cynthia, seconded by Nona; unanimous approval.

4. Public comment

None

5. Update from Friends of Library members

None

6. Update from Library Branch Managers

Chris: Much of the FLM school population is out with illness which has severely reduced attendance at after school programs and events. Chris has two drop-in programs scheduled during holiday break.

Chris will have Tina Albrecht fill out new-hire paperwork and send it to Nycole or Patty. Stephanie can work as a substitute and just needs to turn in her time cards. Chris may hire additional substitutes.

The Boys and Girls Club has passed a second inspection, but there is no word when or if their program will start in January. Library after school programming will continue through January on Tuesdays and Thursdays.

Chris has ordered a television for the library.

Bethany: The Wreath event hosted around 100 participants

Sunnyside library will have after school programming on Wednesdays and Thursdays. The programs are at capacity.

7. Committee updates - Management, Finance, Strategy/Development

1. Finance Committee Update

a. Financial Update

We are \$21,000 under budget currently, and are projected to end \$60,000 under budget. Funds will be transferred into the capital improvement account.

Bi-weekly pay periods will start now. The pay period ends on Sunday; paychecks are issued the following Friday.

The mil levy has been filed with county.

b. Final Board action on FAMILI opt in/out decision

Working on various aspects of setting up the program, including going through time cards to see how many employees worked 21 weeks or more. This must be done annually.

3. Management Committee Update

a. Bethany's Resignation

Cynthia will set up an exit interview

b. Negotiations regarding new library director

a. A discussion surrounding salary and benefits occurred.

b. A discussion regarding the director's vision and direction for the library district occurred.

c. Donations: A discussion surrounding accepting directed donations occurred. These funds help us provide better services and a wider array of services. The consensus is to accept the donations and adjust the budget for district wide equity.

A motion was made by Roy to offer Rebecca Benally an offer of \$67,500 for a six-month period to direct the Southwest La Plata Library District. At the end of six-months, the salary will raise to \$70,000 if all parties are content with the performance of the library director. Seconded by Cynthia, unanimous approval, with one abstention.

4. The meeting adjourned 11:18 am.

Next SWLPLD Board meetings - January 17, 2023, February 21, 2023