

**SOUTHWEST LA PLATA LIBRARY DISTRICT
BOARD MEETING MINUTES
15 NOVEMBER 2022**

1. Call to Order

The meeting was called to order at 9:35 am. In attendance were Janet Kuss, Scott Davey, Rebecca Benally, Cynthia Loebig, Peter Miesler, Chris Conrad, Amanda McKown, Alana Otrander, Bethany Murga, and Roy Horvath.

2. Approve Agenda

3. Consent Agenda

A motion to approve the minutes from the October 13th meeting was made by Cynthia, seconded by Nona; unanimous approval.

4. Public comment

None

5. Update from Friends of Library members

Alana: The wreath event at Sunnyside will be held December 8; The ornament party at Fort Lewis Mesa will be December 9th. The Halloween party at Sunnyside was fun. The Friends hosted an information table, and took pictures of children and families in front of library. The bookwalk was a popular activity.

Donation checks from businesses and banks have been coming in.

The Friends are encouraging the Breen "Good Neighbor" event to be held at Sunnyside next year.

6. Update from Library Branch Managers

Chris: Fort Lewis Mesa is short staffed! The last library after school program will be December 14th. No word on whether or not Boys and Girls club will take over afterschool activities next semester. Fort Lewis Mesa will have a "Thankscoloring" activity during Thanksgiving break.

Bethany: After school program continues to grow. Sunnyside also has received no word from Boys and Girls Club.

Roy requested that Chris and Bethany email what they are willing to provide regarding after school programs for next semester.

7. Budget Hearing for 2023 Budget

No public comment or inquiries.

Discussion of County Grants

Remember that we need to commit to moving the amount listed for capital expenditures into the capital improvement account.

8. Board action on resolutions to adopt 2022-7 Budget and 2022-8 Appropriate funds for 2023

A motion to approve resolution 2022-7, adopting the budget for 2023 at 1.5 mills, was made by Cynthia, seconded by Nona, unanimous approval.

A motion to approve resolution 2022-8, appropriating funds for 2023 was made by Rebecca, seconded by Janet, unanimous approval.

9. Committee updates - Management, Finance, Strategy/Development

1. Financial status update

Anticipating ending the year 34,000 below projected budget.
Telluride shelving still in discussion.

2. Finance Committee Update

a. Financial Update

b. Board action on FAML I opt in/out decision

Discussion regarding opting in and out and if the library district should pay all of the cost or 50%, as required by the program.

Cynthia made a motion to opt in to the FAML I act and pay all the premiums due. Additionally, the SWLPLD payroll period will be altered to pay out biweekly instead of semi-monthly. The motion was seconded by Peter. In favor: 4; Opposed: 3

Employees will be informed of the changes. Payroll will be changed effective 1/1/23.

The following topics were discussed after a break for lunch:

3. Management Committee Update

a. Discussion pertaining to overtime policies and management of overtime scheduled/logged.

b. Overview of items to be covered during Management/Hiring committee meeting later today

c. Update on District Director, Library Assistant I and substitute search

4. Strategy/Development Committee Update

a. Discuss process/procedure for grant applications & review

10. Certification of Mill Levy to BOCC by December 15, 2022

11. Adjourn

Next SWLPLD Board meetings - December 20, 2022, January 10, February 14, 2023