

**SOUTHWEST LA PLATA LIBRARY DISTRICT
BOARD MEETING MINUTES
13 OCTOBER 2022**

1. Call to Order

The meeting was called to order at 9:33 am. In attendance were Janet Kuss, Scott Davey, Rebecca Benally, Cynthia Loebig, Peter Miesler, Bethany Murga, Nycole Eoff, and Roy Horvath.

2. Approve Agenda

3. Consent Agenda

A motion to approve the minutes from the September 20th & 28th meetings was made by Rebecca, seconded by Janet; unanimous approval.

4. Public comment

None

5. Update from Friends of Library members

Nycole: SIPTA is having a Halloween carnival; not sure how the library will participate. October 29. December FLM ornament even 12/1; wreath at Sunnyside on 12/8.

On November 10th, Marcia Porter Norton is organizing a "Good Neighbor" meeting at the Breen building. Groups like the extension service, weed control, and road department will be there. It was agreed that one person from the board and one from the Friends should represent the library district. We will communicate about the details via email.

6. Update from Branch managers

Bethany/SS:

- After school program: 3 new signups
- Classroom visits going well
- Chromebook cabinet assembled, in need of computers.
- Problem with kid's camp leaving things out, including kid's personal contact information. Would providing them with a storage container
- Time accounting sheets are not yet problematic, but perhaps classroom visits to the library should be its own category.

7. Committee updates - Management, Finance, Strategy/Development
1. Financial status update

Anticipate finishing year with \$30,000 more money than anticipated.
We still have money available to spend.

2. Finance Committee Update

a. Financial Update

b. Board action on FAML I opt in/out decision

We need to poll employees for their opinion about this program. If they are not interested, maybe we should not proceed. Cynthia will find and share information regarding FAML I, and find out if employees are interested.

c. Review proposed 2023 Budget and set Budget hearing date

Scott explained the budget categories and how he allocated funds to each category. The Public meeting to present budget will be held in conjunction with the November 15 board meeting at Ecosphere at 9:30 am. Janet will place an ad in the paper advertising the public meeting on Friday or Monday.

3. Management Committee Update

a. Update on policy refinement/additions, employee handbook revisions

A motion to approve changes to the employee handbook regarding non-medical leave was made by Scott, seconded by Janet; unanimous approval.

How long can employees temporarily work at a different schedule before benefit changes occur? 12 weeks.

We should offer any employee leaving at the end of the month the opportunity to work one day of the following month so that they can receive their benefits for that month.

b. Discuss process/procedure for grant applications & review
Tabled

4. Strategy/Development Committee Update

8. Web site updates & status

Tabled

9. Update on District Director, Library Assistant I and substitute search process

Two resumes for substitutes/LA I have been received.

Three people have applied for board positions.

10. Review grant funds received for educational purposes from State of Colorado for 2022/23

-Can we use this money for activities/events to try to get more people into the library? What ideas can we come up with?

Janet is working on the inventory.

Coverage for Chris has been managed.

11. Adjourn

The adjourned at 11:40 am.

Next SWLPLD Board meetings - November 15, and December 20, 2022