

**SOUTHWEST LA PLATA LIBRARY DISTRICT
BOARD MEETING MINUTES
16 AUGUST 2022**

1. Call to Order

The meeting was called to order at 1:36 pm. In attendance were Cindy Carlton, Janet Kuss, Scott Davey, Rebecca Benally, Peter Miesler, Cynthia Loebig, Chris Conrad, Bethany Murga, Nona Dale, Nycole Eoff, and Roy Horvath.

2. Approve Agenda

3. Consent Agenda

A motion to approve the minutes from the July 19th meeting was made by Cynthia, seconded by Nona; unanimous approval.

4. Public comment

None

5. Update from Friends of Library members

The Friends' update, led by Nycole, focused primarily on the booth at the fair. It was suggested that the Friends' compile an instruction sheet explaining set up, talking points, what to do with donations, etc. The idea was presented that maybe Ignacio and Bayfield would like to participate in the future.

6. Update from Branch managers

Chris/FLM: Fort Lewis Mesa's summer reading program successful and well received by public. The planned after school club, which was to be conducted by the Boy's and Girl's club is in limbo and we are awaiting more information from Boy's and Girl's club. The library will host a Makerspace program on Tuesdays. 20 kids can participate if there is enough help. Some programs are too difficult for younger kids and will be offered only to fourth and fifth-graders.

Staffing: Stephanie would like a leave of absence from Nov to Feb; Chris will vacation Sept-Oct.

Chris is developing a family program along the lines of "Books and Blankets" called "Spy School."

The storywalk is being constructed.

Bethany/SS: Classroom visits will be held on Mondays and will require extra staff. Bethany is expecting the after school program at Sunnyside to happen. She is working on expanding Sunnyside's Spanish language book offerings.

Sunnyside Library saw good traffic at the school's open house and issued 7 new cards.

Open House: 7 new cards; good traffic (SS)

A conversation ensued regarding how the libraries can pick up the slack if the after school program falls through. We will need extra staff plus space at FLM.

Roy emphasized that we need more community activities and events in the libraries, and we need 9R to understand that the community is an important part of the library's mission.

Telluride library has a lot of shelving, 7'4" tall. It could be converted into shorter shelves. Roy will continue to work on this.

Friends can use the book storage space at FLM as long as the books aren't in boxes.

Cindy is working with Bethany, Chris, and Peter on the Frequently Asked Questions page of the website.

Cindy offered to help with:

- Outreach and marketing, including social media & Youtube.
- Volunteer management & appreciation
- Press releases and articles
- Advocate for space; capital projects

7. Committee updates - Management, Finance, Strategy/Development

1. Financial status update

We should be on budget for the rest of the year.

2. Finance Committee Update

a. Financial Update

b. FAMLII Act: A discussion regarding the FAMLII act was led by Cynthia. It was decided that Roy and Scott would see if the subject was addressed at the SDA conference. After we have more information we will continue the discussion, but we need to decide how we want to proceed in order to include the costs in the budget.

3. Management Committee Update

a. Process of applying for grants:

A discussion about the importance of equitable grant distribution between the two branches occurred.

b. Define roles

Rebecca and Cynthia will work on defining the roles needed in order for the library to operate smoothly

4. Strategy/Development Committee Update

8. Library Director Search:

What requirements are critical?

-Personnel management

-Library Experience

-Ability to set direction; collaborative attitude

-Leadership

9. SDA Conference Participation: Scott and Roy will be attending the SDA conference

10. Staff/Board training: Roy will send out instructions for trainings that staff and board members should take.

11. Adjourn: The meeting adjourned at 5 pm.

Next SWLPLD Board meetings - September 20, October 18, November 15, and December 20, 2022