

NOTICE OF PUBLIC MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHWEST LA PLATA LIBRARY DISTRICT

NOTICE IS HEREBY GIVEN to the members of the Board of Directors of the Southwest La Plata Library District and to the general public that the Board of Directors and all staff members of the Southwest La Plata Library District will hold a meeting open to the public at 10:00 AM Wednesday, September 28, 2022 at the Breen Community Building, 15300 Hwy 140, Hesperus, CO 81326. and via Zoom using the following information to access the meeting, which will have screened entrance.

Meeting ID: 852 8448 3546 Passcode: 553198

<https://us02web.zoom.us/j/85284483546?pwd=U1NBWC9sN3NQK2owb2t6cEw5SVh0QT09>

The intent of this meeting is for the Board to discuss training updates, reporting from Library Managers and all staff, updates on staff time and mileage tracking, clarification on budget requests/availability, and other personnel related information

The agenda for the work session is as follows:

10:00 AM - Updates on general operations and after school activities/programs from Sunnyside

10:10 AM - Updates on general operations and after school activities/programs from Fort Lewis Mesa

10:20 AM - Updates on training and feedback from staff members – SDA conference update from Scott & Roy

10:30 AM - Overview of weekly time reports from all staff members and monthly circulation reports from managers, process for submission/archiving – additional clarification on recording of time worked, mileage, travel time and other related details. Updates benefits open season/signup and Board position on FAMLI program and District position descriptions

11:10 AM - Overview of leave requests and provisions for coverage of positions during leave requests.

- This may involve an executive session as appropriate per § 24-6-402(4)(f), C.R.S. pertaining to personnel matters

11:20 AM - Start Lunch

11:30 AM - Update on process of advertising for Director and Substitute positions

11:45 AM - Board action on final position descriptions and ads for positions

Next SWLPLD Board meetings - October 13, November 15, and December 20, 2022

This Agenda may be amended prior to the meeting as allowed by law. Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. It is anticipated that any marked () agenda items may be discussed in Executive Session and acted on by the Board at this meeting. Any action taken by the Board will occur in regular session, open to the public. The Board may address the agenda in any order to accommodate the needs of the Board and the audience.*