

**SOUTHWEST LA PLATA LIBRARY DISTRICT
BOARD MEETING MINUTES
17 MAY 2022**

1. Call to Order

The meeting was called to order at 9:33 am. In attendance were Janet Kuss, Scott Davey, Rebecca Benally, Peter Miesler, Cynthia Loebig, Liz vonTaufkirchen, Nona Dale, Nycole Eoff, Alana Ostrander, and Roy Horvath.

2. Approve Agenda

3. Consent Agenda

A motion to approve the minutes from the April 17, 2022 board meeting was made by Scott, seconded by Cynthia; unanimous approval.

4. Public comment

None

5. Update from Friends of Library members

Alana:

The Friends are looking into dates for book sales. Alana will send an email with more information.

The Friends participated at Saturday's farmers' market. The event was very successful and the Friends will continue to participate on the second Saturday each month. A suggestion was made that they find a volunteer to read to children in Spanish.

The Friends are planning on having an information table at the rodeo events this summer.

Nycole:

A Little Library has been installed across from Sunnyside. The Friends are hoping to have a dedication ceremony for it.

6. Update from District Director

State Collaborations:

- CAL Reader's Advisory Group
- Colorado Public Library Directors (CPLD) Meeting- lots of conversation around the FAMILI act, SB 22-238, and the Vail CPLD retreat
- Growing Readers Together (GRT) - no meetings, just promoting and preparing the program
- Colleague on Call Consultation with Anna Szczepanski from CLiC in person
- Marmot eContent Committee Meeting- demo of BrainFuse, discussion of the CLiC EBSCO package, CSL is working on a Homework Help/Tutoring option through them
- CLiC and Connect Event at Durango Public Library (Chris, Bethany, Lauren, and I went to this)

Local Collaborations:

- La Plata County Library Cooperative meeting (Durango, Ignacio, Pine River, Us)
- Sunnyside Open House (86 people attended, very successful!) we served Sprite, root beer, and cookies (our first event with adults and food since COVID, very exciting)
- Outreach event with the Friends of the Library (FOL) @ Durango Farmers Market: Storytime! On Saturday, May 14 at 9, 9:30 and 10 am.

- SIPTA (Sunnyside's PTA) - pitched Summer Reading Program (SRP), GRT, and invited them to participate early in our survey when it's ready, which they accepted
- FLM PTO/SAAC (Parent Teacher Organization and School Advisory and Accountability Committee)
- Mary Ebans meeting (Sunnyside's Principal)
- Jenny Imel meeting (FLM's Principal)
- Preschool Outreach (Sunnyside- once a month, FLM- twice a month)
- Sunnyside K-5 once a week reading and checking out books
- FLM K-5 every Friday reading and checking out books
- SWLPLD FOL (once a month, plus outreach together)
- *These two local collaborations are attended by Bethany Murga on behalf of the district:*
- Sunnyside SAAC (School Advisory and Accountability Committee)
- [History Round Table](#) (for History Live Events)

Internal Meetings:

- SRP meetings (twice monthly)
- All Staff Meetings- monthly
- Manager Meetings- monthly – (We decided together on our Biography fix for the district)
- Branch Manager FLM- weekly
- Branch Manager Sunnyside- weekly

Completed since last board meeting:

- Met with Dr. Chesser, re-arranged the Sunnyside closure to accommodate our SRP kickoff, talked about after school for fall, weapons policy, more, will meet again soon
- Chris Conrad and Stephanie Gallogly received a competitive grant for a Storywalk at FLM from Active People, Healthy Colorado for up to \$5000!
- The Sunnyside book drop is outside the doors now; it looks great!
- Checked in with Adam Murray at Marmot to make sure they will still honor the low quote they gave us last fall, and they will. On 5/12, the Marmot Executive Board voted on whether or not to allow us to join as voting members in January 2023 and we were unanimously approved. Yay!
- Asked PTO at FLM about snacks and promoted GRT and SRP to them
- Hammered out some misunderstandings at FLM about the Child Safety Policy, our relationship with the school is still golden. Jenny and staff are also very happy with the work Cheryl has been doing to tidy the FOL space at FLM
- My digital services consultation with Stephanie Ralph, Executive Director at Summit County Libraries and Heather Maes, Director of Library Services in La Junta went really well. I was interested to note that Stephanie Ralph was a person I recognize from her TED talk!
- We contributed a blurb about our services to a flyer that Pine River is putting together for new parents which Mercy will give out (Ignacio and Durango have also been invited to participate)
- Alicia DeLacey wins the most dedicated employee of the month award for attending our Zoom staff meeting from Slovenia!
- Attended the Sunnyside Book Club, what a neat group! Next month's book is *The Midnight Library* by Matt Haig, come check out a copy today :)
- Updated the [SWLPLD 2022 Master Calendar](#) for fall, now that the 9R fall calendar is out
- We got our new signs for the Easy/Picture Books letters from FastSigns. The signs are the blue from our logo and in our logo font; they look amazing! I talked to Jessica from FastSigns about the extremely high price on these and she lowered it from \$485 to \$225 (retail versions run about \$285 from Demco)

In Progress/Ongoing:

- I got my Colorado Public Notary Certification, ordered a stamp and journal; Bethany started the training, too.
- The space planner, Beth O'Neill, is really terrific; I worked with her to reassess her quote and she came back with a completely reasonable quote for about 1/3 of the original quote amount; yay!
- Had my HP Grants Consultation, the first source they recommend we approach is our Board of County Commissioners, who according to HP, still have unallocated COVID money, so I'm working on a proposal to pitch to the BOCC, which will include asks for the two computer labs with software, the FLM refresh, and possibly financial support for another person or two at each library to support ASEP 5 days per week with higher thresholds of attendance
- Our first and second survey committee meetings went well
- Facebook and Instagram posts at least 6 times per week, every week
- The after school enrichment program (ASEP) is now full at both schools most days

Upcoming:

- Colorado Public Library Directors (CPLD) retreat on Thursday & Friday in Vail
 - The State Library will reimburse some of the hotel and travel costs for new directors (like me)
- Rock & Read Dance Party at Sunnyside Friday 5/20 during school 1:15-2:45 in the gym, dancing exhibition + dancing + free books + reading = super fun!
- Preschool graduation at Sunnyside will be on the day I teach Babysitter Training at PRL (Thursday, 5/26) so Patty and Bethany will attend and promote GRT & SRP
- Summer Hours 9-6 begin 6/3, we will count people from 9-10 and 5-6
- SDA Special Regional Workshop in Durango - Monday, June 27th
- Growing Readers Together (Kindergarten Readiness Workshops) 10:30 events, Tuesday at FLM starting 6/14, Wednesday at Sunnyside starting 6/15

- Summer Reading Program starts Monday 6/13 at both libraries, SRP events start Tuesday, 6/14 at 10:30 am at Sunnyside, and Wednesday, 6/15 at 9 am at FLM

Notes:

- FAMILI act is a complicated employment requirement that we are hopefully exempt from because we have fewer than 10 employees. More research is required to understand and implement if necessary.
- SB—22238: Provides a tax cut for 2 years which will affect our funding.
- Growing Readers Together is a program that will run in conjunction with the summer reading program. The targeted audience is family, friends, and neighborhood providers of childcare to preschool students. The goal is to provide training regarding early literacy for care givers. Each participant will receive 2 books, manipulatives, and handouts each week. The event is capped at 18 at each location.
- The pros and cons for the genre-fication of youth fiction collections were discussed.
- We need to have databases, how shall we proceed?
- More discussion regarding moving from AspenCat to Marmott. We need to decide in the next couple of months. Liz will provide reasons for making the change.
- A Zoom meeting of La Plata county library directors is scheduled for August 23 at 11:00 am. Board members and Friends are welcome.
- 9R and Boys and Girls club will offer after school care at all 7 elementaries beginning in the fall.
- Sunnyside Library will be closed June 6-10. The staff will be working at FLM.
- The Telluride library might have some old shelving we can have.
- Sign up for SDA conference if you want to go (tell Liz).
- A discussion regarding County Fair participation was held.

Liz's Action Item:

- Provide information to Natalie to share on her homeschooling FaceBook site.
- Present pros and cons for Marmott transition at next month's board meeting; include handouts and user statistics.

7. Committee updates - Management, Finance, Strategy/Development

1. Financial status update

We are hoping to break even this year. It is important to protect our reserves. Our goal is to have a 3% reserve (\$12,000) but we would like to have 3-6 months in reserve (\$100 to 200,000).

2. Finance Committee Update

Our exemption from audit has not been filed. At this point, we can still file the form but we need an outside auditor to file it. Scott is working with a CPA to file it.

3. Management Committee Update

A. Review and consideration of proposed behavior policy

A motion to approve the behavior policy was made by Peter; seconded by Nona; unanimous approval.

The next policy to work on is computer usage.

4. Strategy/Development Committee Update

A. Define additional /details and agenda for summer 2022 Board/Staff

60 to 90 minutes of the meeting should be open to the public to gather information. We need to invite people to participate.

8. Tentatively for 10:30 AM - Adam Burke –KSUT - One Small Step is a national initiative launched by StoryCorps, an ongoing storytelling project heard weekly on NPR. KSUT is one of 6 partner stations across the US to pilot the next round of recorded conversations in the Four Corners region. See <https://storycorps.org/discover/onesmallstep/>

Adam Burke contact info: 702-428-2044 or email: adam.z.burke@gmail.com

9. Update/discussion regarding Sue Ullom, long time Fort Lewis Mesa Staff Member –

Sue's funeral is scheduled at 2:00 PM, May 28, 2022 at Fort Lewis Mesa School.

10. Other Items

11. Adjourn 11:50

Next SWLPLD Board meetings - June 23, July 21, August 10, September 20, October 18, November 15, and December 20, 2022