

**SOUTHWEST LA PLATA LIBRARY DISTRICT
BOARD MEETING MINUTES
21 SEPTEMBER 2021**

1. Call to Order

The meeting was called to order at 9:28 am. In attendance were Peter Miesler, Nycole Eoff, Scott Davey, Patricia Johnson, Rebecca Benally, Nona Dale, Anna Sczezpanski, Alana Ostrander, Tricia Winslow and Roy Horvath.

2. Approve Agenda

3. Consent Agenda

Minutes from the previous meeting are amended to reflect a change of date to the budget meeting.

A motion to approve the minutes from the board meeting was made by Nycole, seconded by Nona; unanimous approval.

4. Update from Friends of Library members - 10 Minutes -

Alana Ostrander:

Fair and Farmer's market give away baskets: very successful. Alana created a spread sheet of people interested in receiving emails regarding library events (50% yes). Will send reminders and advertising based on those responses. Table and giveaway basket at budget meeting. Trying to organize a fall book sale. Time, date and place to be determined. Halloween carnival? Patty will check. Donations don't require sales tax; Selling at a particular price point requires sales tax.

Roy: "Flybrary" at airport?

Still looking for storage space, Sunnyside location preferred.

Still looking for board members from FLM area.

Little libraries: Friends keeping stocked,

5. Update from Library Director - 15 Minutes

Books and blankets very successful (95-100 SS, including principal; 80-90 including Peter). Thanks to Tricia for securing the grant for this activity.

History Live, Blake Crouch author interview: 48 live and 45-50 on Facebook. Worldwide views. Patty & Derek monitored the chat room; video still available on our Facebook page.

Afterschool program: 5 day a week program too much; 2 day a week proposal. 1 to 1.5 hour program; 30 min reading, homework help. Seder Vander Wall recommends an afterschool policy. Patty has researched Pine River's. Two responses to ad in paper. Chris may do FLM's afterschool activity. School's still eager to have something happen. We don't want school to dictate; it's a library program and the library district is the decision maker. Patty still working on details. Hoping to have this going by mid-October.

Roy: How is support for school kids and teachers going? Most kids at FLM come in once per week, a few at a time; SS whole class comes in at one time, may switch to FLM model. Process; kids and adults are learning as it goes along.

Many library cards are being issued at each location. Awareness is growing in the community.

6. Committee updates - Management, Finance, Strategy/Development
 - a. Financial review – 15 Minutes

Scott posted budget numbers through August; spike in expenses in relation to fair, launchpads, etc. Still on track to be under budget. Capital improvements budget amount will be moved into a Capital Reserve account. Estimate for next year from assessor comes in October.

- b. Initial review and preliminary approval of 2022 Budget, scheduling of meetings at branches, notice publication, set date for final approval of 2022 budget – 20 minutes

Nona, Patty, Scott projected end of 2021 budget; modified categories for 2022; two line items added—Special Collections (limited circulation items—launchpads and busy boxes); Special Events (not library programs with patrons, etc, but Fair, registration costs, promotional items, open houses, public event that we spend money on, but not exactly a program).

New category for employees: Distinguished between part time and permanent part time.

New category for conferences: Professional development = fees; other = expenses.

Another \$40,000 will be set aside for capital improvements.

\$20-25k to general surplus.

Not expecting tax revenue reductions until 2023

Peter motioned that we preliminary approve the proposed super-summarized budget as a basis for our public budget meetings, seconded by Rebecca, unanimous approval.

c. District Director finalists – 25 minutes

A motion to proceed with Liz Von Taufkirchen as our single finalist was made by Peter; seconded by Nona; unanimous approval.

Second interview: 9/29; 10 am; county building if it's available

7. Other Items

a. Updates on web site changes and activation of revamped site – 15 minutes

Peter: What needs to be changed? There does not appear to be any big objections to the website changes.

Changes: Visually more dynamic; easier to work with; updated information;

b. Review of potential IGA changes with Durango School District 9R – 10 minutes

Available on shared drive. Work on getting it updated by the end of the year. Look and add notes to the document on shared drive.

c. Adjourn 10:55 am

Next SWLPD Board meetings - October 19, 2021 and November 16, 2021