

**NOTICE OF PUBLIC MEETING
OF THE BOARD OF DIRECTORS OF THE
SOUTHWEST LA PLATA LIBRARY DISTRICT**

NOTICE IS HEREBY GIVEN to the members of the Board of Directors of the Southwest La Plata Library District and to the general public that the Board of Directors of the Southwest La Plata Library District will hold a public meeting and Board retreat open to the public at 9:00 AM, Tuesday, November 16, 2021, in person at the Breen Community Building, 15300 Hwy. 140, Hesperus, CO and via conference connection using the following to connect to the meeting. Join the meeting after being screened and admitted by the meeting moderator using a computer or smartphone to connect via Internet/web connection
at
<https://us02web.zoom.us/j/86116075622?pwd=TG8vN2FaMFBDL2lPWUJjcU5BYVVSUT09>

Meeting ID: 861 1607 5622

Passcode: 466165

The agenda for the meeting is as follows:

1. Call to Order
2. Approve Agenda
3. Consent Agenda

Minutes	October 19, 2021	-----	Management Committee Minutes	October 25, 2021
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4. Update from Friends of Library members - 5 Minutes –
5. *Update from Library Director and Interim Director – 10 Minutes – to include Board review/approval of engagement letter
6. Committee updates - Management, Finance, Strategy/Development
 1. Financial review – 5 Minutes
 2. Final review/approval of 2022 Budget & mill levy certification – 5 Minutes
 3. Review/approval of updated personnel policies – 5 Minutes
 4. Review/approval of child care policy related to after school program – 5 Minutes
7. Other Items – 5 Minutes
8. Adjourn regular Board meeting no later than 9:45 AM. Following portion of agenda pertains to Board retreat items.
9. 10:00 AM – Discussion with each Branch Manager regarding:
 - a. Review of operations to date, what has worked well, what needs improvement
 - b. Anticipated needs for coming year for materials, staff, equipment, programs and activities
 - c. Goals for coming year
 - d. Ideas for outreach, programming, increasing familiarity of library services to community members
10. 12:00 Noon – Potluck lunch with individual sharing of backgrounds and interests in library district involvement – 5 minutes per person

11. 1:00 PM – Branch Managers released to return to Branch locations
 - a. Development of strategic planning framework with responsibilities and completion dates assigned to specific person(s) to include
 - a. Development of vision and mission statements and related goals & objectives
 - b. Development of appropriate policy catalog and individual policies, including records retention and archiving
 - c. Finalization of IGA with Durango School District, preferably by January 1, 2022
 - d. Brainstorming regarding outreach, community programming, additional services, funding sources and long term goals
 - e. Develop priorities for capital improvements
12. Adjournment of retreat portion of meeting

Next SWLPD Board meetings - December 21, 2021 and January 18, 2022

This Agenda may be amended prior to the meeting as allowed by law. Prior to voting to go into Executive Session, the Board will declare the topic(s) of the Executive Session pursuant to § 24-6-402, C.R.S. It is anticipated that any marked () agenda items may be discussed in Executive Session and acted on by the Board at this meeting. Any action taken by the Board will occur in regular session, open to the public. The Board may address the agenda in any order to accommodate the needs of the Board and the audience.*