

**SOUTHWEST LA PLATA LIBRARY DISTRICT  
BOARD MEETING MINUTES  
18 May 2021**

1. Call to Order

The meeting was called to order at 9:32 am. In attendance were Alanda Ostrander, Peter Miesler, Nycole Eoff, Scott Davey, Cynthia Loebig, Patricia Johnson, Rebecca Benally, Tricia Winslow, Nona Dale, and Roy Horvath.

2. Approve Agenda

The agenda was adjusted to include two items that needed discussion between the board members and the Friends.

3. Consent Agenda

A motion to approve the minutes from the board meeting was made by Nycole, seconded by Cynthia; unanimous approval.

4. General Business

5. Update from Friends of Library members

A. Little libraries have been successful at both locations.

Responsibility for their maintenance has been delegated and is working well.

B. The Friends have a storage room at Fort Lewis Mesa. Sean and Alana are donating a 6 x 8' bookcase which will be installed later this week.

C. June 2<sup>nd</sup> rodeo has been cancelled. The website and social media will be updated to reflect this.

D. Kim is working on a book sale at the beginning of the school year at Sunnyside and a weekend book sale at the Breen building.

E. Nycole asked the Friends to work on a way to thank their donors soon after donations are received.

6. Friends/Board collaborative items

A. Shall Sunnyside's wreath event continue?

1. There is money to have it if we want to. The general consensus of the board is that we should continue the program: it is an important tie to the community and was mentioned in campaigning for the district.

2. A committee to plan and implement the program will be formed at the end of the summer.

B. Afterschool Adventures

1. This program is going to take a lot of money and grants are not reliable.

2. Are the Friends willing to make fundraising for this their primary objective? Alana will discuss with the Friends at their next meeting

3. Other funding possibilities: SIPTA, School District

4. How can we make this sustainable and what criteria do we have for continuing the program? Should we pilot it at only one school initially?

7. Update from Library Director –

A. So far we are following the suggested timeline. Interviews will be scheduled for next week.

B. Summer hours: Still to be determined; waiting for school district approval. Substitutes are willing to work in the summer and Patty is working on a schedule to accommodate expanded hours in the summer. Advertising is underway for additional substitutes.

C. Afterschool Adventures

1. We have prepared a mission statement to be used in grant seeking.

2. We are in the process of applying for 6 grants, but no funding will be available for 2021.

3. The new superintendent might reestablish Kids Camp at all of the schools, so maybe our program will only be needed in the short term.

4. Patty will coordinate with the principals to send an IC blast asking parents if they will use the service.

D. AspenCat is online at Sunnyside

E. Anna Szczepanski came to visit the area and stopped in for an informal visit at Sunnyside.

F. Do we want to follow up on CLIC's invitation for a personal visit (made before the pandemic)?

8. Committee updates - Management, Finance, Strategy/Development

a. Financial review – 15 Minutes

1. Tax revenues are pouring in. We have \$50,000 in the bank and \$225,000 in ColoTrust. Scott is waiting to hear from Seder Vander Wall about the laws around building financial reserves for the district.

2. Backlogbegone needs to access our bank accounts. There is a way for Scott to grant access to other people who need to work with our account. This also gives us ACH access for payments.

Roy motioned to approve a resolution naming Scott as our authorized designee to control access to the FSWB bank account, contingent upon the final wording of the resolution (provided by FSWB) being acceptable; seconded by Nona; unanimous approval.

9. Interview Process

A. Cynthia will compose an introductory letter describing some of the unique aspects of our library district. Patty will include the letter in her invitations for interviews.

B. Rebecca will compile interview questions as suggested by the board and staff and will develop a rubric for the interviews.

C. The interview committee will finalize the rubric and questions. The committee will consist of Roy, Patty, Nona, and either Darcy Poletti or Marcia Vining.

D. Branch managers will observe the first round of interviews.

E. Three finalists will be chosen by the interview committee.

F. The finalists will make a presentation to the board and an outside library professional that answers a few specific questions. One of these questions will be "How can you apply your knowledge and experience to the challenges and opportunities that are ahead for the Southwest La Plata Library District?"

10. Adjourn

The meeting adjourned at 12:00 PM.

Next SWLPD Board meetings - June 15, 2021 and July 20, 2021